



Arts for Rutland Project Fund Application Form – Individuals

Please download 'A4R Grant Application guidelines for Individuals'. You will need to refer to the Notes in order to complete this application. Incomplete applications will be returned.

Contact Details:

Please refer to 'Application guidelines for individuals' Note 1

Name:	
Age (if under 18):	
Address:	
Name of parent/guardian (if under 18):	
Telephone Number:	
Email Address:	

Notes:

- Applications must be submitted at least 12 weeks prior to commencement of any expenditure. We undertake to notify you of our decision within 12 weeks of having received an application and payment will be made by agreement after that.
- We are unable to consider retrospective applications.
- Please submit by email to grants@artsforrutland.co.uk or by post to Arts for Rutland, Rutland County Museum, Catmos Street, Oakham, LE15 6HW.
- We may need to contact you for further information, or to discuss your application.
- Please continue on extra sheets if necessary, or expand the boxes if you are completing the form electronically.

Project Details:

What do you need the funding for?

Please refer to 'Application guidelines for individuals' Note 2

Please give details of the background to your application

Please refer to 'Application guidelines for individuals' Note 3

How will you demonstrate how your skills have been advanced, and how will you be able to give something back to the community?

Please refer to 'Application guidelines for individuals' Note 4

Why do you need a grant from Arts for Rutland to complete your project?

Please refer to 'Application guidelines for individuals' Note 5

Referees

Please refer to 'Application guidelines for individuals' Note 6

Name	Name	Name
Relationship to Applicant	Relationship to Applicant	Relationship to Applicant
Address	Address	Address
Telephone Number	Telephone Number	Telephone Number
Email Address	Email Address	Email Address

Financial Details:

Continue on a separate sheet if necessary, or add rows electronically.

What are the costs of your initiative?

Please refer to 'Application guidelines for individuals' Note 7

Item	Cost (£)
Total Cost:	

Are there any other sources of funding for your initiative?

Please refer to 'Application guidelines for individuals' Note 8

Item	Cost (£)
Grant applied for from Arts for Rutland:	
Total Funding:	

What would be the impact of your not receiving funding from Arts for Rutland, or being awarded only part of the amount applied for?

Please refer to 'Application guidelines for individuals' Note 9

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Application:**Checklist:**

Please tick each item as confirmation. Incomplete applications will be returned.

I have completed each section of the application form in accordance with the guidance notes.	
I have included at least one referee who can vouch for my skills and financial need and all persons named have agreed to act as a referee in respect of this application.	
I am attaching evidence of costs.	
In respect of asset purchases, I am attaching two competitive quotations for each item.	

I apply for funding of £ for the initiative described in this application, and I understand I will use any grant received from Arts for Rutland solely for the purpose as set out in my application.

I agree to allow Arts for Rutland to publicise the awards for promotional purposes, and I agree to take part in publicity for promotional purposes.

I will acknowledge the grant from Arts for Rutland in all publicity.

I will repay the grant in full if I fail to complete the project within 1 year.

I will complete a project evaluation form within one month of completion of the project

I will provide a post project expenditure summary, together with documentary evidence, within one month of completion of the project.

I understand and agree that I will be required to show evidence of how my skills are developing and a willingness to give something back to the community, perhaps by taking part in a concert, exhibition or other event.

I understand that I may be asked to meet with members of the Arts 4 Rutland Committee to review the application if more information or clarification is required.

By applying for this grant, I understand and accept that this information will be shared with Arts for Rutland committee members for their consideration.

Signed:	
Print Name:	
Date:	